



Policy and Legislation



Thursday 8th December 2022

In January 2023, the updated provider access legislation (PAL) comes into force. The updated legislation specifies schools must provide at least six encounters with approved providers of apprenticeships and technical education for all their students: •Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend •Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend •Two encounters for pupils during the 'third key phase' (year 12) or 13) that are mandatory for the school to put on but optional for pupils to attend

Careers guidance and access for education and training providers

Statutory guidance for schools and guidance for further education colleges and sixth form colleges

September 2022

Careers guidance and access for education and training providers

Statutory guidance for schools and guidance for

further education colleges and sixth form colleges

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The transition plan should be well informed about ways in which adults with SEN or disabilities can be supported in the workplace (e.g. disability rights, supported employment, ways in which jobs can be "carved" to fit a person's abilities, job coaching, reasonable adjustments for disabled people in the workplace and Access to Work (DWP support)). Advice on selfemployment (e.g. microenterprise) can also be especially relevant for some students with SEND.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_da ta/file/1100373/Careers_guidance_and_access_for_education_and_training_providers.pdf

https://complete-careers.com/wp-content/uploads/Statutory-guidance-summary.pdf

Careers guidance and access for education and training providers Statutory guidance for schools and guidance for further education colleges and sixth form colleges **Careers guidance and access for education and training providers**

Statutory guidance for schools and guidance for further education colleges and sixth form colleges September 2022

Annual reviews must, from year 9 at the latest, include a focus on adulthood, including employment.

Schools should ensure these reviews are informed by good careers guidance, including impartial personal guidance provided by a qualified careers adviser

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_da ta/file/1100373/Careers_guidance_and_access_for_education_and_training_providers.pdf Careers guidance and access for education and training providers Statutory guidance for schools and guidance for schools and guidance for further education colleger and sixth form colleges



Benchmark 1

A stable careers programme

Every school and college should have an embedded programme of career education and guidance that is known and understood by pupils, parents, teachers and employers. Benchmark 1 provides the foundation for careers provision across your school, special school or college and supports you to link careers provision to your vision, priorities and to school or college improvement.

Evaluate and plan your school, special school or college's progressive careers programme according to the needs of students and the priorities of the school, special school or college.



Gatsby Benchmarks **Benchmark 2:** Learning from career and labour market information Every student, and their parents (where appropriate), should have access to good quality information about future study options and labour market opportunities. They will need the support of an informed Careers Adviser to make the best use of available information.

• By the age of 14, all pupils should have accessed and used information about career paths and the labour market to inform their own decisions on study options.

• During their study programme all students should access and use information about career paths and the labour market to inform their own decisions about study options.

Parents should be encouraged to access and use information about labour markets and future study options to inform their support to their children.



Benchmark 3:

Addressing the needs of each pupil

Young people have different career guidance needs at different stages.

Opportunities for advice and support need to be tailored to the needs of each pupil. A school's or college's careers programme should embed equality and diversity considerations throughout.

All pupil referral units, alternative provision academies and free schools should have high aspirations for students, some of whom may lack confidence and need encouragement to broaden their horizons.

They should help students to explore career options and understand the variety of pathways into work including degrees, traineeships and apprenticeships.



Benchmark 3: Careers guidance for students with special educational needs or disabilities (SEND) The overwhelming majority of students with SEND, including those with high levels of needs, can access fulfilling jobs and careers with the right preparation and support.

They should all be supported with a careers programme that follows the Gatsby Benchmarks. We recognise that some of the benchmarks need different interpretation in Special Schools and for some SEND students in mainstream schools and colleges.



Benchmark 4

Linking curriculum learning to careers

All teachers should link curriculum learning with careers. For example, STEM subject teachers should highlight the relevance of STEM subjects for a wide range of future career paths. Skills Builder – Better Prepared Report 'Strong essential skills such as speaking, listening and staying positive can positively influence young people's employment prospects.' <u>https://www.skillsbuilder.org/better-</u> prepared



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Benchmark 5

Encounters with employers and

employees

Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes. •Set clear learning aims and outcomes for all employer encounters by following the <u>Making it Meaningful</u> Checklist

•Refer to the <u>LLEP Employer Engagement Guide</u> and seek support from your Enterprise Co-ordinator in building longlasting relationships with local businesses who can support you in the delivery of meaningful employer encounters

•Use the resource and support featured in the <u>My Learning</u> <u>My Future</u> and <u>My Skills My Future Guides</u> to encourage curriculum staff to use employer encounters which highlight the relevance of subjects and specific learning to engage students and support progress



Benchmark 6

Experiences of workplaces

Every pupil should have firsthand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities, and expand their networks. •By the age of 16, every pupil should have had at least one experience of a workplace, additional to any part-time jobs they may have.

•By the age of 18, or before the end of their study programme, every student should have had at least one more experience of a workplace, additional to any parttime jobs they may have

"You can't be what you can't see"



Benchmark 6

Experiences of workplaces

To include an activity under Benchmark 6, it must meet the following minimum requirements:

•Learning outcomes are defined, based on the age and needs of students

•Student meets a range of people from the workplace

•There is extensive two-way interaction between the student and employees

•Student must perform a task or produce a piece of work relevant to that workplace and receive feedback on it from the employer



Benchmark 7

Encounters with further and higher

education

All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace. •By the age of 16, every student should have had a meaningful encounter with providers of the full range of educational opportunities, including sixth forms, colleges, universities and apprenticeship providers. This should include the opportunity to meet both staff and students.

•By the age of 18, all students who are considering applying for university should have had at least two visits to universities to meet staff and students.

•By the age of 18, or before the end of their programme of study, every student should have had a meaningful encounter with a range of providers of learning and training that may form the next stage of their career.

•This should include, as appropriate, further education colleges, higher education and apprenticeship and training providers. This should include the opportunity to meet both staff and students.

Also see the new Provider access legislation



Benchmark 8

Personal guidance

Every pupil should have opportunities for guidance interviews with a careers adviser, who could be internal (a member of school staff) or external, provided they are trained to an

appropriate level.



Every student should have opportunities for guidance interviews with a Careers Adviser, who could be internal (a member of school staff) or external, provided they are trained to an **appropriate level***.

These should be available whenever significant study or career choices are being made. They should be expected for all pupils but should be timed to meet their individual needs.

Every student should have at least one such interview by the age of 16, and the opportunity for a further interview by the age of 18.

* The benchmark sets a high standard and states that staff giving one-to-one guidance to students should be qualified to an appropriate level. The CDI also specifies that to be on their register, advisers must be level 6 or above. The government recommends that schools source their providers of personal guidance from this register



Gatsby Benchmarks Resources

Access Strategic Careers Plan Guidance here

Supporting Webinar

optimuseducationresources.co. uk/gatsby-benchmarkresources





Benchmark 1 resources

Benchmark 2 resources

Benchmark 3 resources

Benchmark 4 resources

Benchmark 5 resources

Benchmark 6 resources

Benchmark 7 resources

Benchmark 8 resources

Careers education advice and guidance: Do we hear it? Do we see it?

The Ofsted Education Inspection Framework

The OEIF was published in September 2019 sets out Ofsted's inspection principles and the main judgements that inspectors make. Careers education is very clearly identified as a key element of the personal development of young people.



Education Inspection Framework Guide

Careers education advice and guidance: Do we hear it? Do we see it?



The new Framework identifies the importance of curriculum planning and development.

Intent (Pg 49)

- "Leaders adopt or construct a curriculum that is ambitious and designed to give all pupils, particularly disadvantaged pupils and including pupils with SEND, the knowledge and cultural capital they need to succeed in life. This is either the national curriculum or a curriculum of comparable breadth and ambition.
- The school's curriculum is coherently planned and sequenced towards cumulatively sufficient knowledge and skills for future learning and employment."

Impact (Pg. 50)

• "Pupils are ready for the next stage of education, employment or training. They have the knowledge and skills they need and, where relevant, they gain qualifications that allow them to go on to destinations that meet their interests and aspirations and the intention of their course of study. Pupils with SEND achieve the best possible outcomes."



Grade descriptors for Personal Development – Good (2) (Pg 61)

"The curriculum and the school's wider work support pupils to develop resilience, confidence and independence and lead a healthy and active lifestyle, helping them to know how to keep physically and mentally healthy."

"Secondary schools prepare pupils for future success in education, employment or training by providing: unbiased information to all about potential next steps and high-quality careers guidance and opportunities for encounters with the world of work."

Leadership and Management (pg 62)

 "The extent to which leaders' and managers' high ambitions are for all pupils, including those who are harder to reach. This includes ensuring that practices such as 'off-rolling' do not take place and that the way the school uses the pupil premium is founded on good evidence – whether leaders and those responsible for governance all understand their respective roles and perform these in a way that enhances the effectiveness of the school."

Evaluating sixth-form provision (pg 79)

• "How high-quality impartial careers guidance enables all young people to make progress and move on to a higher level of qualification, employment or further training when they are ready to do so.



What is Ofsted looking for ? (Expert Training Online)

30th January 2023 - 3.30pm

Monday 6th March 2023 - 3.30pm

This event costs £18 (inc VAT) for CDI Members and £60 (inc VAT) for non-members

Overview

A quick fire look at what Ofsted is looking for from schools in regards to preparing their pupils for their next steps. Useful for Governors, SLT and Careers Leaders alike, this session will cover the 'must do' aspects that support good or outstanding judgements under Ofsted's new framework and the achievement of the Gatsby Benchmarks as part of this process.

This online training will cover:

- SLT & Governor Support Their role
- Intent, Implementation and Impact & The importance of visibility of Intent
- Getting the vital paperwork done (Programme, Policy, Access Policy)
- Implementing Gatsby Benchmark 4 Delivering careers via the curriculum using the CDI framework
- The vital non-negotiable Information, Advice & Guidance which is which and ensuring quality
- · Impartiality of information.

This expert training online, presented by Janet Colledge, Chief Careers Education Consultant with Outstanding Careers will provide delegates with a clear plan of action to ensure that their organisation will meet with Ofsted's requirements.



Date: 30th January 2023 - 3.30pm

Venue: Online webinar

Book Now

Date: 6th March 2023 - 3.30pm

Venue: Online webinar

Book Now



paper.li More school and college leavers without university places after ...

http://www.outstandingcareers.co.uk

assertion and schools that value and promote careers learning

as part of their core offer often have far better destination data

and exam results.

Participation of young people: education, employment and training

Statutory guidance for local authorities on their duties relating to the participation of young people in education, employment or training states that LAs should agree data sharing agreements with education providers and other public bodies that set out the information they will provide, when it will be provided and how they will ensure that data is passed securely.

Timely and effective collaboration between schools and LAs can result in positive action to support young people who are NEET.

The Children and Families Act 2014 focuses on Special Educational Needs and Disability

The Care Act focuses on adults with care and support needs and was implemented in April 2015.

SEND Code of Practice Must Dos https://www.ndti.org.uk/assets/files/Must-Dos-Code-of-Practice-January-2022.pdf Do you Care? https://www.ndti.org.uk/resources/publication/do-you-care-preparing-carers-to-get-the-bestfrom-the-care-act-2014





Special Needs Jungle have published a useful flow chart describing

the process of conducting an EHCP needs assessment.

https://specialneedsjungle.com/wp-content/uploads/2018/10/SNJ-FLOWCHART3x-2018.pdf

SPECIAL NEEDS JUNGLE

Special Educational Needs + Disability + Health Conditions + Rare Disease

Parent-led information, resources and informed opinion about children and young people 0-25

Assessment under The Care Act

If a child is likely to have needs when they turn 18, the local authority must carry out a "child's needs assessment" before then to determine what these will be. The local authority will carry out the assessment if it considers it a "significant benefit" to the child to do so.

The statutory guidance suggests that these assessments take place when it is easier to understand what the needs of the child and carer will be beyond the age of 18.

For children with Education, Health and Care plans, it is likely that they will take place during the transition process, from Year 9 onwards.

Information about assessment-and-eligibility

<u>A template letter parents/carers can use to ask for an assessment for their child:</u> contact.org.uk/media/1060079/transition_assessment_letter.doc

Equality Act - Reasonable adjustments

In England and Wales the Act applies to all maintained and independent schools, including Academies, and maintained and non-maintained special schools.

- Reasonable adjustments in college and university education
- GCSEs, AS and A levels Reasonable adjustments Guidance
- Adjustments for disabled students and apprentices
- Adjustments for pupils with SEN: What is reasonable?
- <u>The Equality Act 2010 and schools GOV.UK</u>
- <u>Supporting pupils at school with medical conditions (2014) Updated 2017</u>: statutory guidance from the Department for Education

Independent Provider of Special Education Advice – IPSEA

IPSEA offer free and independent legally based <u>information, advice and support</u>. To help get the right education for children and young people with special educational needs and disabilities (SEND). They also provide <u>training</u> on the SEND legal framework to parents, carers, professionals and other organisations.

The Children and Families Act 2014 extended the statutory framework of support to young people with SEN up to the age of 25.

You can use the IPSEA website to find out information about:

- SEN support at school or college
- EHC needs assessments and EHC plans
- Transport to school or college

https://www.ipsea.org.uk/pages/category/education-health-and-care-plans



SENDIASS - Special Educational Needs and Disability Information, Advice and Support Service

- Impartial, confidential, "arm's-length" service for children and young people (up to the age of 25) with special educational needs and disabilities (SEND), and their parents/carers.
- Offering information, advice, and support with relation to education, social, and healthcare matters.

- https://www.dorsetsendiass.co.uk/
- https://www.sendiass4bcp.org/Home.aspx

Mental Capacity Act

The legal concept of mental capacity is contained in the Mental Capacity Act 2005 and the Mental Capacity Act Code of Practice, which is statutory guidance.



Mental capacity is assessed in relation to the particular decision which needs to be made. This means that whether a young person has mental capacity to make a particular decision or not has to be considered on an individual basis in the light of the circumstances at the time.

This video explains the Mental Capacity Act in the context of young people youtu.be/tsthYJV0yig

For more information: https://www.scie.org.uk/mca/introduction/mental-capacity-act-2005-at-a-glance



The **matrix** Standard is the Department for Education's (DfE) standard for ensuring the quality of the delivery of high-quality information, advice and guidance. The DfE supports the **matrix** Standard as the quality framework for accrediting information, advice and guidance contracts including the National Careers Service, its subcontractors and other services delivered on behalf of the Education Skills Funding Agency.

Achievement of the matrix Standard is mandatory for colleges and some sixth form colleges in receipt of adult education budget (AEB) funding from ESFA, for organisations providing traineeships and for National Careers Service contractors and subcontractors.

https://www.gov.uk/government/publications/the-matrix-standard/the-matrix-standardguidance-notes

CEIAG:

What young people experience currently, and an agenda for change

Education Committee on CEIAG Nov 22

YOUTH EMPLOYMENT AN AGENDA FOR CHANGE

We Can Do Better



Find out more

"What does excellence in apprenticeships and technical education look like?"

The <u>Careers Excellence Seminars</u> is a fantastic opportunity to hear how leaders in schools and colleges, alongside providers and employers, are driving impact for young people whilst exploring the vital role careers education plays in creating successful transitions to apprenticeships and technical education.

Are you promoting all pathways with equity?

This seminar is hosted at a timely point with the recent announcement of the **provider access legislation**, which impacts all schools across the country and specifies the encounters students must have with providers whilst in secondary school. Where to get help and resources around statutory guidance for Careers:





Careers Leader training

INCLUSIVE (SEND) CAREERS HEALTH CHECK CHECKLIST

The SEND Gatsby Benchmark Toolkit

Careers Leader newsletter.

At a glance guide for school leaders: CEC

At a glance guide for college leaders: CEC

Careers guidance and access for education and training providers.



Resources

Securing Good Transitions: A Resource Pack to support the Next Steps of Key Stage 4 Pupils with SEND

DFN Charitable Foundation

nasen Helping Everyone Achieve
 What matters
 Good support

 Important to)
 (IMPORTANT FOR)

ENTERPRISE	ENTERPRISE	Resource
COMPANY Directory	COMPANY	Directory

any work expe	rience, vocational courses or job applications	f <i>or</i> pla
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Finding Your Future Videos https://www.youtube.com/@NationalSEND EmploymentForumDFN/videos



RNIB have a range of information and resources for blind and partially sighted people who are making transitions or looking for work, including help with interviews, your rights as a jobseeker and more. <u>https://www.rnib.org.uk/living-with-sight-loss/equality-and-employment/</u>

Thomas Pocklington Trust is a national charity which supports blind and partially sighted people with a focus on Education, Employment and Engagement. <u>https://www.pocklington-trust.org.uk/</u>



Resources to support deaf students

https://www.ndcs.org.uk/information-and-support/education-and-learning/deaf-workseverywhere/supporting-deaf-young-people-with-careerchoices/#:~:text=Download%20your%20free%20toolkit%20and%20resources

https://www.itv.com/hub/john-joe-bishop-life-after-deaf/10a2217a0002

https://rnid.org.uk/information-and-support/work-jobemployment

NOT SURE WHAT TO DO WHEN YOU LEAVE SCHOOL

You're not alone.

Our website has lots of info to help you make choices about the future, and you can see deaf people bossing it in different jobs.

So, uber drive, doctor, photographer – what do you want to be?

www.ndcs.org.uk/deafworkseverywhere
@deaf_works_everywhere



Lots! With the right support deaf people can do most jobs. So don't let your deafness hold you back.

The National Deaf Children's Society is a registered charity in England and Wales no. 1016532 and in Scotland no. SC040779



Supporting Planning and writing good EHCP Outcomes



https://www.ndti.org.uk/assets/files/Supporting-Planning-Writing-Good-PfA-Outcomes-March-2022.pdf https://natspec.org.uk/wp-content/uploads/2017/04/Top-Tips-for-Professionals-who-support-CYP-toparticipate-in-their-EHCP.pdf

Resources for SEND specialists

The National Careers Strategy makes it clear that all young people should be supported to achieve their optimum career outcome. Therefore, our resources aren't just for those in SEND-specific settings, they're also for use within any other setting that includes young people with SEND. Filter the resources below to find the resources most relevant to you.



SEND Outreach Campaign E Pack

This is the electronic version of the SEND Outreach Campaign. It contains lots of useful resources for Career Leaders in a SEND setting



My Skills My Future

This programme has been collated from resources across our partners and network to support young people with SEND under the 2 groups identified in the SEND toolkit. It contains lessons around employability skill development, employer projects and engagement videos all to support young people in their next steps.



SEND Careers Health Checklist

This interactive checklist will support you to think about the Careers provision you have within your SEND setting.

https://resources.careersandenterprise.co.uk/for/send

How to be part of the world of work

Our latest resource is a new section of the I'm Thinking Ahead guide: 'How to be part of the world of work'.

Download this version to read, save to your computer or print.

Download and save this version on your computer, write your ideas in the templates and save for future reference, sharing and updating.



Thinking Ahead: a planning guide for families

A guide to support families in talking about, and planning for, the future. Download this version to read, save to your computer or print.

Thinking Ahead: a planning guide for families (rewriteable version)

A guide to support families in talking about, and planning for, the future. You can download and save this version on your computer, write your ideas in the tables and templates and save for future reference and updating.

https://www.togethermatters.org.uk/resources-and-information



I'm Thinking Ahead:

How to be part of



Disabled people leading change, working for equal participation for all

https://www.disabilityrightsuk.org



Disability Rights UK's Right to Participate project, funded by the Legal Education Foundation.

The project aims to increase awareness of the Equality Act, especially the ways it can protect disabled people from discrimination in everyday situations.

https://righttoparticipate.org

www.cosmic-cactus.com

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Cosmic Cactus is a company limited by guarantee Company number 13754128

JULES BENTON

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These workshops aim to equip SLT, teachers and all support staff from SEND and AP schools to embed 'preparing for adulthood', careers and future pathways in all areas of school life.

Join us for a series of free online training sessions designed and delivered by Cosmic Cactus, experts in information and guidance for young people with SEND.

All sessions will be delivered virtually between 15:45 and 17:15 Attendees are welcome to register for the whole programme or individual sessions.

Thursday 22 September 2022 Voice and Choice for Next Steps

Exploring how to make plans, consider choices and have a voice including mental capacity, EHCP outcomes and preparing to leave school

> Thursday 20 October 2022 Navigating the Landscape

Considering the support available within education, employment and work-related learning, including funding, provision and services.

> Thursday 24 November 2022 Developing Independence

Including housing and supported & independent living.

Thursday 6 October 2022 **Future Progression Pathways**

Understanding the range of post-16 and post-19 options.

Thursday 10 November 2022 **Community Inclusion**

Exploring health, lifestyle, leisure activities and friendships to encourage accessing

Thursday 8 December 2022 Policy and Legislation

Examining available resources including CEIAG, Gatsby Benchmarks. Ofsted. SENDIASS and the Care Act.



Dorset **ENTERPRISE** CAREERS HUB COMPANY

■CAREERS &

Thankyou for attending our CPD sessions

Do let us know what you think of them



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